

GRANGER CITY COUNCIL WORKSHOP

6:00PM
November 12, 2024,

City Hall
102 Main Street

CALL TO ORDER

Mayor Hilda Gonzalez called the workshop to order at 6:00 p.m.

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Susie Munoz-Absent	Francisco Tijerina, Public Works Director
Israel Bustamante	Juan Ceja, Police Chief
Judi Montes	Terry Carter, Fire Chief-Absent
Ryan Stonemetz	Fantasia Reyes, Clerk-Treasurer
Alfredo Reyes	

ADDITIONS OR CORRECTIONS TO CONSENT AGENDA

- A* Review Minutes of Workshop dated October 22, 2024
- B* Review Minutes of Council dated October 22, 2024
- C* Review the accounts payable dated for November 12, 2024, in the amount of \$52,306.95
- D* Review payroll dated November 05, 2024, in the amount of \$131,600.19

No discussion or questions on the following items on the consent agenda items A-D.

AUDIENCE PARTICIPATION

None.

OLD BUSINESS

None.

NEW BUSINESS

City Hall

Expenditure Request-Andrews Technology

City Clerk explained that this is a new timesheet/payroll software. We have been having to do it manually and it is not consistent with people taking time off or accruals don't match, just in general a lot of mistakes have happened where with this software we won't have so many mistakes. In the past there wasn't supporting documents for vacation leave, sick leave etc. and that was caught by auditors, and we don't want something like that to happen again. This is software that will help with all that and make it easier for every employee and for the payroll process to run smoother. It is compatible with the software that we use (Springbrook Express). Councilmember Stonemetz asked what the renewal amount and the city clerk told him knew it was four thousand fifty to renew every year. Councilmember Bustamante asked if we budgeted for it and the city clerk mentioned it was coming out of next year budget, and we are budgeting for it. Councilmember Montes asked when it would be in place and the City Clerk explained it will be until April of next year.

Expenditure Request-Guardian Security

The City Clerk explained we are looking to replace current cameras and pursue cameras without current security company so it will all be with one company and be aligned with our security system. Another reason

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to move from the cameras, we have now is because the retention of the videos is for only thirty days and the new cameras videos would be saved in the cloud to retrieve whenever necessary. Councilmember Montes asked when we would be able to get those put in and the city clerk responded that Ronnie with Guadian security expected it to be almost right away.

Expenditure Request-Springbrook Express Support

The City clerk explained that this aligns with the Andrews Technology expenditure request. We have to up our payroll software to the plus edition in order to work with the new timesheet software. We have the basic payroll and to get the payroll plus it's an additional twelve hundred, this is something we renew every year.

Expenditure Request-Springbrook Express Payroll Plus

The City clerk explained that this is something we renew yearly. This is supported by Springbrook Express employees to help us with whatever we need help with within the system. Chad is our main contact with them, and he is very helpful. He was the gentleman that gave us the advice on increasing water and showing us our financial status.

Adjustment to Utility Bill

The City clerk explained that she is able to approve adjustments up to two hundred and fifty dollars per GMC 13.24.31.0 but because this one is higher than that amount it needs to come to council for approval. We missed this one because it was a newer home and when we had the accounts it adds all services automatically. We have made sure no other accounts on second Ave have this service being charged. The mayor explained that this area of residents don't have sewer water they are septic.

Public Works

Expenditure Request-Central Machinery

Frank explained that he spoke with the Mayor about renting equipment for snow removal because we have no equipment for this, so I reached out to Jim for a piece of equipment that will work great for us. Councilmember Stonemetz asked if this is only for one month and what are we going to do for Jan-Feb. Mayor explained that this is for this year only and we will come back to council for next year because it will come out of the new budget. This cost is for November-December. This is for this year and next year until we can explore buying equipment for snow removal this is a temporary solution. Councilmember Stonemetz asked if this company does finance. Jim explained you are able to do financing with Central Machinery.

Garbage Truck Quotes

The mayor explained this is only for discussion and to take notes and ask questions and we will vote at the next council meeting to approve a recommendation. Mayor explained the first quote is a pricing through source well. It is a 2024 garbage truck, and it has selling prices of four hundred sixty-three thousand nine hundred fifty-three dollars and four cents. This one was demoed by Robert and the team. You're able to see all the information on it. The next truck is also a brand new one and it cost four hundred seventy-six thousand seventy-seven dollars and year 2024. The last one is 2016 which is used for one hundred fifty-four thousand eight hundred seventy dollars and there is leasing options as well. Mayor explained we were thinking of purchasing a used one and brand new one. Utilize the hundred-thousand-dollar reserve fund. Mayor explained they provided options on the sheets that are in front of you, but we would get clarification on money down. Councilmember Stonemetz explained that looking at these I think the used truck is doable on payments and ask maybe we can ask if they can find us another used one. Mayor explained if Jim knew if he knows how financing works with source well. Jim explained that it depends on who the vendor uses for the financing. Councilmember Stonemetz explains if we get the used one now helps us get through winter and have them look for another used one. We can get two trucks for the price of one. I don't see the reason on buying a new and that crazy money with where the City is at now. Mayor asked on thought from other

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council members. Councilmember Stonemetz said if we do the two used we can pursue the other equipment we need now. Mayor explained I don't know if this used equipment will last one year or two years and tank. The amount of time we use this equipment puts a lot of wear and tear on the trucks. Councilmember Stonemetz asked again if they can find us another used one and also asked why the freight was so much. Frank explained because it is coming from Pennsylvania.

Police Department

The Police Chief explained our flock cameras and going up and will be live by the end of the week. Chief also explained that we recently lost a police officer that graduated from the academy, he decided that being police officer was not for him.

DEPARTMENT/COMMITTEE/COMMISSION REPORTS

MAYORS REPORT

COUNCIL REPORTS

ADJOURNMENT

It was moved by Councilmember Montes to adjourn the meeting. Motion was seconded by Councilmember Stonemetz.

MOTION CARRIED 4-0

The meeting was adjourned at 7:00 PM.

ATTEST:



Fantasia Reyes, Clerk-Treasurer



Mayor, Hilda Gonzalez

APPROVED TO FORM:



Seann Mumford, City Attorney

GRANGER CITY COUNCIL

November 12, 2024,
7:00 p.m.

City Hall
102 Main Street

MINUTES

CALL TO ORDER

Mayor Hilda Gonzalez called the meeting of November 12,2024, to order at 7:00 p.m.

PLEDGE OF ALLEGEINCE

Councilmember Montes led the Flag Salute

COUNCIL AND ADMINISTRATIVE PERSONNEL PRESENT

Susie Muñoz-Absent	Frank Tijerina, Public Works Director
Israel Bustamante	Juan Ceja, Chief of Police
Judi Montes	Terry Carter, Fire Chief-Absent
Ryan Stonemetz	Fantasia Reyes, Clerk-Treasurer
Alfredo Reyes	

It was moved by Councilmember Stonemetz to excuse Councilmember Munoz absence. Motion was seconded by Councilmember Montes.

CONSENT AGENDA

- A** Approve Minutes of Workshop dated October 22, 2024
- B** Approve Minutes of Council dated October 22, 2024
- C** Approve the accounts payable dated for November 12, 2024, in the amount of \$52,306.95
- D** Approve payroll dated November 05, 2024, in the amount of \$131,600.19

It was moved by Councilmember Stonemetz to approve the consent agenda with items A-D as follows. Motion was seconded by Councilmember Bustamante.

MOTION CARRIED 4-0

AUDIENCE PARTICIPATION

None

NEW BUSINESS

City Hall

Expenditure Request-Andrews Technology

It was moved by councilmember Stonemetz to approve the expenditure request in the amount of \$9,030. Motion was seconded by councilmember Reyes. **MOTION CARRIED 4-0**

Expenditure Request-Guardian Security

It was moved by councilmember Stonemetz to approve expenditure request in the amount of \$6,215.00. Motion was seconded by councilmember Bustamante. **MOTION CARRIED 4-0**

Expenditure Request-Springbrook Express

It was moved by councilmember Montes to approve the expenditure request for Springbrook Express in the amount of \$8,800. Motion was seconded by councilmember Reyes. **MOTION CARRIED 4-0**

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MINUTES CONTINUED

Expenditure Request-Springbrook Express Support

It was moved by councilmember Montes to approve the expenditure request in the amount of \$12,100. Motion was seconded by councilmember Stonemetz. **MOTION CARRIED 4-0**

Adjustment to Utility Bill

It was moved by councilmember Montes to approve the adjustment to the utility bill in the amount of \$635.36. Motion was seconded by councilmember Bustamante. **MOTION CARRIED 4-0**

Public works

Expenditure request-Central Machinery

It was moved by councilmember Stonemetz to approve the expenditure request not to exceed \$6,000. Motion was seconded by councilmember Reyes. **MOTION CARRIED 4-0**

Fund Totals 11/12/2024.

Current Expense	\$ 17,948.99
Parks & Rec	\$
Streets	\$ 3,064.53
Criminal Justice Fund	\$ 189.00
Fed Housing Rehab Grant	\$
Crime Prevention	\$ 11.72
Festival/Float Fund	\$ 146.39
Bell Memorial Fund	\$
EMS Fire Trauma	\$ 1,678.28
Public Safety	\$ 421.90
Water	\$ 3,357.90
Sewer	\$ 11,493.85
Garbage	\$ 11,737.09
Consumer Deposit Refund	\$
Irrigation	\$ 146.15
Court Bound Fund	\$ 2,114.55
TOTAL	\$ 52,306.95

Accounts Payable Checks for November 12, 2024: 48968-49011

Payroll for November 05, 2024: ACH \$131,600.19 (includes vendor payments).

COUNCIL

None

MAYOR

None

ADJOURNMENT

It was moved by Councilmember Montes to adjourn the meeting. Motion was seconded by Councilmember Stonemetz.

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MOTION CARRIED 4-0

The meeting was adjourned at 7:10p.m.

Fantasia Reyes

Fantasia Reyes, City Clerk Treasurer

Hilda Gonzalez 11.27.2024

Hilda Gonzalez Mayor

APPROVED TO FORM:

[Signature]

Seann Mumford, City Attorney